Fundraising Donor Receipt Form

Name of Event: _____

Name of Event Organiser: _____

Daytime Phone No: _____ Email: _____

If one of your donors would like a receipt, please record their details on this form and return to **safe steps** at the conclusion of your event. We will send receipts directly to these donors using the details provided below, so please ensure they are accurate, complete and legible.

Please note: Tax deductible receipts cannot be issued if goods or services are received in return for a donation (including the purchase of auction items and raffle tickets, for example). Only donations of $2 or more are tax-deductible.

Title	First Name	Last Name	Address	State	Postcode	Phone No.	Donation $ Amount

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Please email to fundraising@safesteps.org.au or post to **safe steps** GPO Box 4396 Melbourne VIC 3001.

safe steps